

# TOWN OF LAKE SANTEETLAH

July 9, 2024 at 12:00PM

Location: 16 Marina Drive Lake Santeetlah NC  
28771 & Zoom Meeting  
Council Meeting

## AGENDA

Meeting called to order

Invocation and Pledge of Allegiance

Approval of the Agenda

Approval of the June 11, 2024 Council Meeting Minutes

Presentation of Financial/Tax Report as of June 30, 2024

Ethics Statement Reminder: In accordance with the State Government Ethics Act, it is the duty of every Town of Lake Santeetlah Council member to avoid conflicts of interest. If anyone has a conflict of interest with respect to any matters coming before the Town of Lake Santeetlah Council today, please identify the conflict and refrain from any participation in the matter involved.

### **Request for Public Comment**

Guest Speaker Kevin Brown G.R.E.A.T: Broadband Challenge

### **Old Business:**

- 1. Discussion of Fee Schedule**
- 2. Appoint TDA Chairperson**
- 3. Update on Broyles septic proposal**
- 4. Backup water on top of the mountain**

### **New Business:**

- 1. Budget Year ended June 30**
- 2. Paving of budgeted roads**
- 3. Inspection of water tanks**

### **Announcements**

- The next regular scheduled Council Meeting will be held August 13, 2024 at 12:00PM. This meeting will be held at Town Hall and via Zoom. The link to join by Zoom will be sent out by mass email.

### **Motion to Adjourn**

## **Town of Lake Santeetlah**

### **Council Meeting Agenda Review**

**June 9, 2024**

Invocation & Pledge of Allegiance

Approval of the Agenda

#### **Approval of Minutes:**

Approval of June 11, 2024 Council Meeting Minutes

#### **Financial/Tax Report: (As of June 30, 2024)**

The financial reports are attached.

Ethics Statement Reminder: In accordance with the State Government Ethics Act, it is the duty of every Town of Lake Santeetlah Council member to avoid conflicts of interest. If anyone has a conflict of interest with respect to any matters coming before the Town of Lake Santeetlah Council today, please identify the conflict and refrain from any participation in the matter involved.

#### **Request for Public Comment**

**Guest Speaker Kevin Brown G.R.E.A.T: Broadband Challenge:** Brown will speak about a broadband challenge he is participating in.

#### **Old Business:**

1. Discussion of Fee Schedule: The Council will discuss the fee schedule.
2. Appoint the TDA Chairperson: The Council will appoint a Chairperson for the TDA
3. Update on Broyles septic proposal: (see attached)
4. Backup for water on top of the mountain: Predmore will report on this

#### **New Business**

1. Budget Year ended June 30: the end of the budget year was June 30, 2024. Matheson will report.
2. Paving of budgeted roads: paving is scheduled for fall
3. Inspection of water tanks: inspection of the water tanks will be done in July

#### **Announcements**

- The next regular scheduled Council Meeting will be held August 13, 2024 at 12:00PM. This meeting will be held at Town Hall and via Zoom. The link to join by Zoom will be sent out by mass email.

#### **Motion to Adjourn**

## **Town of Lake Santeetlah**

### **Council Meeting Minutes**

**June 11, 2024**

Mayor Simon called the meeting to order at 12:00 PM. Councilmembers Jim Hager and Ralph Strunk were present for the meeting. Town Administrator Kim Matheson, Town Clerk Kala Farley, and Town Technician Scott Kamps were also present. Attorney Craig Justus was available on Zoom. Councilmembers Kevin Haag and Keith Predmore were not present.

Scott Kamps led the Pledge of Allegiance and offered an Invocation.

**Approval of the Agenda:** Mayor Simon said she would like to amend the agenda by relocating Public Comment after the Ethics Statement and moving New Business #4 Review of Septic Proposal from Keith Broyles after Public Comment since Jacob Nelms was present to speak. Mayor Simon also asked to remove Old Business #1 Appoint the TDA Chairperson, given there were two Council members absent, and she would recuse herself from voting on that item. Hager made a motion to approve the amended agenda. Strunk seconded. All approved. The motion passed unanimously.

**Consent Agenda for Approval of May 7, 2024 Special Meeting Minutes and May 15, 2024 Council Meeting Minutes:** Hager made a motion to approve the Consent Agenda. Strunk Seconded. All approved. The motion passed unanimously.

**Financial/Tax Report as of May 31, 2024:** Matheson reported the tax collection for May was \$163.41 and said she has a budget amendment to present later in the meeting.

Mayor Simon read the Ethics Statement Reminder: In accordance with the State Government Ethics Act, it is the duty of every Town of Lake Santeetlah Council member to avoid conflicts of interest. If anyone has a conflict of interest with respect to any matters coming before the Town of Lake Santeetlah Council today, please identify the conflict and refrain from any participation in the matter involved.

#### **Request for Public Comment:**

**Beth Carlton:** Carlton said she was speaking as the Chair of the Planning Board and wanted to say how happy the Planning Board is that the Council has chosen to

restore the budget for them and add more for the Attorney and the Zoning Administrator and thanked the Council for doing that.

**Alan Davidson:** Davidson said he had a quick comment about the mail service and said that if the people in Town would like packages delivered they need to put up a mail box and notify the post office they want their mail service activated.

**Jack Gross:** Gross said he would like the Council to reconsider withdrawing from the Nantahala Regional Library. Gross also said he had learned the difference between a 5013C and a 5043C and would question whether the Town could actually donate to the Friends of the Library and that may be something that needs to be looked at. Gross said with regard to Council member's absence, during a Council meeting with the previous Council, and what Gross believed was one of the last meetings Ralph Mitchell, a member of the previous Council, had attended, that Kevin Haag had asked Ralph Mitchell, if he felt he was truly a representative of the community. Gross said this is the third meeting Kevin Haag has missed and said Haag attended none of the Budget meetings and would like to ask Kevin Haag to resign from the Council.

Mayor Simon invited Jacob Nelms to speak with the Council about the septic proposal for Keith Broyles. Nelms provided the Council with a copy of Keith Broyles's plat and said Broyles has asked him to facilitate finding a location on his property for the repair of his septic. Nelms said there is a fire pit on the upper end of the Broyles property and that is the only place on the property that a licensed soil scientist could find for a drain field. Nelms said he knew of two water taps in the area, but he was not exactly sure where the main water line is. Broyles said it is in the middle of the road. Nelms said if he could get that flagged or could get the Town to verify that location, he may not have to worry about moving water lines. Nelms said the drain field and the supply lines from the pump will encroach into the Right of Way, not into the road, but into the Right Of Way, and that would be the main request that he and Broyles would need, to encroach into the Right of Way. Kamps asked how close to the road were they going to be. Nelms said that as far as logistically digging, probably pretty close to the pump line but not terribly close to the drain field. The drain field would be on the outer edge of the Right of Way. Kamps asked for clarification on what Nelms said about being aware of two water taps to houses. Nelms said those would probably have to be relocated. Kamps asked how far those would need to be relocated. Nelms said ten feet, but the further the better. Mayor Simon asked for clarification of what the pink box

represented on the plat Nelms had given them of the Broyles property (see attached). Nelms said that was the drain field. Matheson asked if it was encroaching on anybody else's property other than the Town. Nelms said there is a property line on a little paved road, and on the survey, it appears to him that is a shared property line with Jack Teena, and that would be a conversation he would have with that property owner. Nelms said on County mapping, it looks like it is Towns land, but he wasn't sure the County Mapping was correct on this, so he was going to go with the survey, but it would only be encroaching to the property line and not the pavement. Matheson suggested to look at the Town plat to see if they could determine if it was Town property and gave Nelms the Town plat. Attorney Justus said the Town is going to need a written proposal because an oral one won't work. The Town would need a written request, and the request would have to have attached some sort of survey of the proposed encroachment, and then it would have to come back before the Council for consideration of that fully detailed proposal. Mayor Simon said she believed the reason for Nelms coming to speak today was to give the Council an idea of what the proposal will involve. Justus said if they are going into the road or affecting the road in any way, there will also need to be a construction detail of some sort. Nelms said that it is not the plan currently to affect the roads in any way; it would just be a request to encroach into the Town's Right of Way and stay on Broyles property that the Town's Right of Way goes into. Justus said what usually happens is there is an encroachment agreement, but ultimately, the Town will need a written proposal with a survey that is exact in terms of what is being asked of the Town. Nelms asked if Justus would want a location of the infrastructure survey or just on the Broyles property survey. Justus said Nelms would need to put a box where he plans to put infrastructure. Justus said he understands there may be an as-built situation that could vary slightly, but Nelms needs to say here is a box area where I am going to encroach, and the Town needs to see that on a survey plat. Nelms asked Justus as far as the legal paperwork for the encroachments into the Right of Way, if that was something the Town would do through him or if that would be a cost that Broyles would need to take care of. Justus said he would generally draw something up, and sometimes, if there is an extra cost incurred, it will be passed along to the requestor. Justus said he has a form that is an encroachment agreement and generally does this under general matters, which falls under his monthly fee as long as it is not too complex. If it becomes complicated, then there may be some cost that gets passed along, but if given all the right information to plug into the form, it shouldn't be too complicated. Nelms said if the water lines don't have to be moved it should be

easy. Kamps said he could mark the main water line and would need to figure out where the two water taps were. Leslie Casse, Broyle's neighbor, said she would assume that the engineering and certification requirements of Santeetlah, the County, and the State will be met during this process and would also assume it's not going to impinge on setbacks tied to her house and that would be something she would want to know. Casse said she wanted to make sure that whatever is being done is not going to prevent her from building new septic in the future on her lot, which happens to be one of the older, narrow, and smaller lots. Nelms said he did not foresee it affecting Casse's property in any negative way. Justus said Nelms needs to provide a letter and put specifically in it what he is requesting and how specifically it will affect the Town. Casse asked what the best way for notifications of further action on this would be. Justus said there is no requirement for specific notification of property owners linked to this but would imagine this matter would come back up at the next Council meeting on July 9th. Jack Gross asked if this would require a variance. Nelms said he was not sure at this time. Roger Carlton asked what the issue was that is causing Broyles to have to go through this. Nelms said it is an older system and the Health Department doesn't have a lot of information about it and Broyles just wants a good, updated, functioning option. Carlton asked why the issue wasn't raised when the building permit was issued when the house was built. Nelms said there was nothing as far as an issue with the building being hooked up to an existing system. Carlton asked if the assertion was made that the septic was sufficient for the number of rooms or square footage when the building permissions were given. Nelms said that was correct, it was a two bedroom system, and a two bedroom on the same foundation and that is the assumption that the Health Department makes on all existing systems if they don't have any information on them.

### **New Business:**

- 1. Approval of the 24/25 Budget:** Mayor Simon said the Council has had numerous workshops in dealing with the budget and at the last meeting there was a Public Hearing on the budget. Strunk said regarding the Town Directory he would like to see revenue separated from the expense. Hager said they could do that. Matheson said it will go in to Miscellaneous Income so it will show up on a different spot. Strunk said he thinks for the next year that the price of the ads for the directory should be raised and suggested it be raised from \$200 to \$300 for a full page ad. Matheson said the rates have never been raised during the time she has worked for the Town so it is time

for those rates to go up. Strunk suggested all the other rates for the ads go up as well. Hager made a motion to approve the 24/25 Budget. Strunk seconded. All approved. The motion passed unanimously.

**2. Approval of the 24/25 Budget Ordinance:** Hager made a motion to approve the 24/25 Budget Ordinance. Strunk seconded. All approved. The motion passed unanimously.

**3. Budget Amendment:** Matheson said June is the end of the budget year and there may need to be one more budget amendment done after this. Matheson said the Zoning Administrator will be in Town June 25 and 26 and the Town will have the expense of that plus a bill from him for a couple zoning application so she was not sure if there will be enough funds for that line item. Matheson said she has taken money from continuing education, \$4700, mileage reimbursement, \$2700, Meal and Entertainment \$1000, Public Buildings \$1000, Repairs and Maintenance to Public Buildings \$705. \$450 was needed for Payroll services. \$1300 was moved to office expense. Misc Expense needs \$1,255. Attorney fees was increased by \$5000. Contract Security was increased by \$1000. Contract Mowing was increased \$1100. That totaled \$10,105.00 that needed moved around in the budget in the General Fund. Matheson said a budget amendment was done in the last budget year in the ARPA funds and those funds were used for revenue replacement but the money had not been taken out of the account because a separate account was opened up for the ARPA funds. That money had not actually been taken out in the last budget year. It was taken out in this budget year, \$13,385.30, and those funds were closed out and that money was moved to the water fund, and because that was done it was showing up in the due to due from from General to Water. Matheson said that transfer has been done manually but it has to be shown on paper so that is part of the budget amendment as well. Matheson said for the Water fund, \$750 was taken from travel reimbursement, \$750 from continuing education, \$1200 from NSIGHT annual maintenance and \$700 from the Trimble Ranger maintenance, which totaled \$3400. Matheson said she wasn't sure what happened but the water long upgrades were short in the budget amount for the loan payment so enough was moved for two payments for May and for June with the \$3400. Matheson said hopefully there will only be one more budget amendment and that will be for the Zoning Administrator. Matheson said she has not got all invoices from Scott Kamps but when she does there might need to be an amendment for Repairs and Maintenance or Supplies. Matheson said there



may be need for a Special Called meeting by the end of the month for those possible amendments. Hager made a motion to approve the budget amendment as presented. Strunk seconded. All approved. The motion passed unanimously.

4. **Support Letter for AdventHealth:** Mayor Simon said a signed letter of support has been sent to AdventHealth. AdventHealth has opened the emergency care facility in Robbinsville.
5. **Presentation of the TDA Budget:** Mayor Simon read TOLS TDA FY 2024-2025 Budget Information (see attached). Mayor Simon said the \$10,000 is the beginning budget the TDA had in 2018 and the TDA is starting all over again since they have had no revenue for the past two years. Mayor Simon said this does not have to be approved by the Council. It was approved by the Tourism Development Authority.
6. **June water bill will go out early with Annual Drinking water notice:** Mayor Simon said the June water bill will go out early with the Annual Drinking water notice.
7. **Schedule of Fees for Zoning:** Mayor Simon said Planning Board Chair Carlton has provided research she had done with different fees schedules from the surrounding area. Mayor Simon said the Town's Permit and Certificate for Zoning Compliance Fee schedule has been \$50 and the Variance application has been \$50. Mayor Simon said some of the fees of the surrounding areas for Certificate for Zoning Compliance was \$200-\$300 and the Variance application was \$300-\$600. Mayor Simon said some of the Violation Fees including people who have not applied for an application to do work are double that application fee and others are a per day fee ranging from \$65-\$510 per day after the first Notice of Violation. Strunk said he thought the top three fees listed on the fee schedule should at least be doubled, the Permit/Certificate for Zoning Compliance fee, the Variance application fee, and the Re-Inspection if Initial Inspection finds Violation of Approved Construction. Hager said the Zoning Application fee should go to at least \$100 and asked Matheson if she thought \$100 would be sufficient for the Variance application. An ad for a Variance hearing has to be ran for two weeks and Matheson said it is \$70 to run an ad in the local paper for one week so that's \$140 for two weeks. Also, letters to adjoining property owners have to be sent certified mail and it is \$13.75 for certified mail, the property the variance request is for has to be posted with two signs, and there are fees for the attorney to attend the Variance Hearing. Planning Board Chair Carlton

added that the Zoning Administer would attend a Variance Hearing so that is an additional cost as well. Justus said \$300 would be a good place to start for the Variance application fee and suggested raising the cost of the Zoning Application from \$50 to \$100. Hager said that the zoning application fee should be raised to \$100 and the Variance Application fee should be raised to \$300. There was discussion of the fees for PUD's (Planned Unit Development) and Justus suggested going from \$250 to \$400 because PUD's require a fairly more detailed review and are more complicated. Justus recommended setting the Special Use fee at \$400 because it is very similar to a PUD in terms of the special requests. Mayor Simon asked if this fee schedule would need to be adopted with the budget. Hager said it would be effective July 1 if approved today. Justus said the Council can adopt amendments to the schedule of fees for Zoning which included Zoning Application fee \$100, Variance Application Fee \$300, Special Use fee \$400 and PUD fee \$400. Mayor Simon asked if there was a motion to adopt the new fee schedule with these adjustments. Hager made the motion to adopt the new fee schedule with the adjustments. Strunk seconded. All Approved. The motion passed unanimously.

**Announcements:**

- The next regular scheduled Council Meeting will be held July 9, 2024 at 12:00PM. This meeting will be held at Town Hall and via Zoom. The link to join by Zoom will be sent out by mass email.

**Motion to Adjourn**

Hager made the motion to adjourn the meeting. Strunk seconded. The meeting was adjourned at 1:12 PM.

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Diana Simon, Mayor

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Kala Farley, Town Clerk

**EXHIBIT**

1. A map of the State of North Carolina showing the location of the property described in this deed.

2. A map of the State of North Carolina showing the location of the property described in this deed.

3. A map of the State of North Carolina showing the location of the property described in this deed.

4. A map of the State of North Carolina showing the location of the property described in this deed.

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8. A map of the State of North Carolina showing the location of the property described in this deed.

9. A map of the State of North Carolina showing the location of the property described in this deed.

10. A map of the State of North Carolina showing the location of the property described in this deed.

2269  
DB

**NOTICE**

TO ALL WHOM THESE PRESENTS SHALL COME: I, the undersigned, Keith E. & Lori M. Broyles, of the County of Graham, State of North Carolina, do hereby certify that the foregoing is a true and correct copy of the original of the same as the same appears in the records of the Office of the Register of Deeds for the County of Graham, State of North Carolina, and that the same has been duly recorded in the Office of the Register of Deeds for the County of Graham, State of North Carolina, on this 27th day of July, 2017.

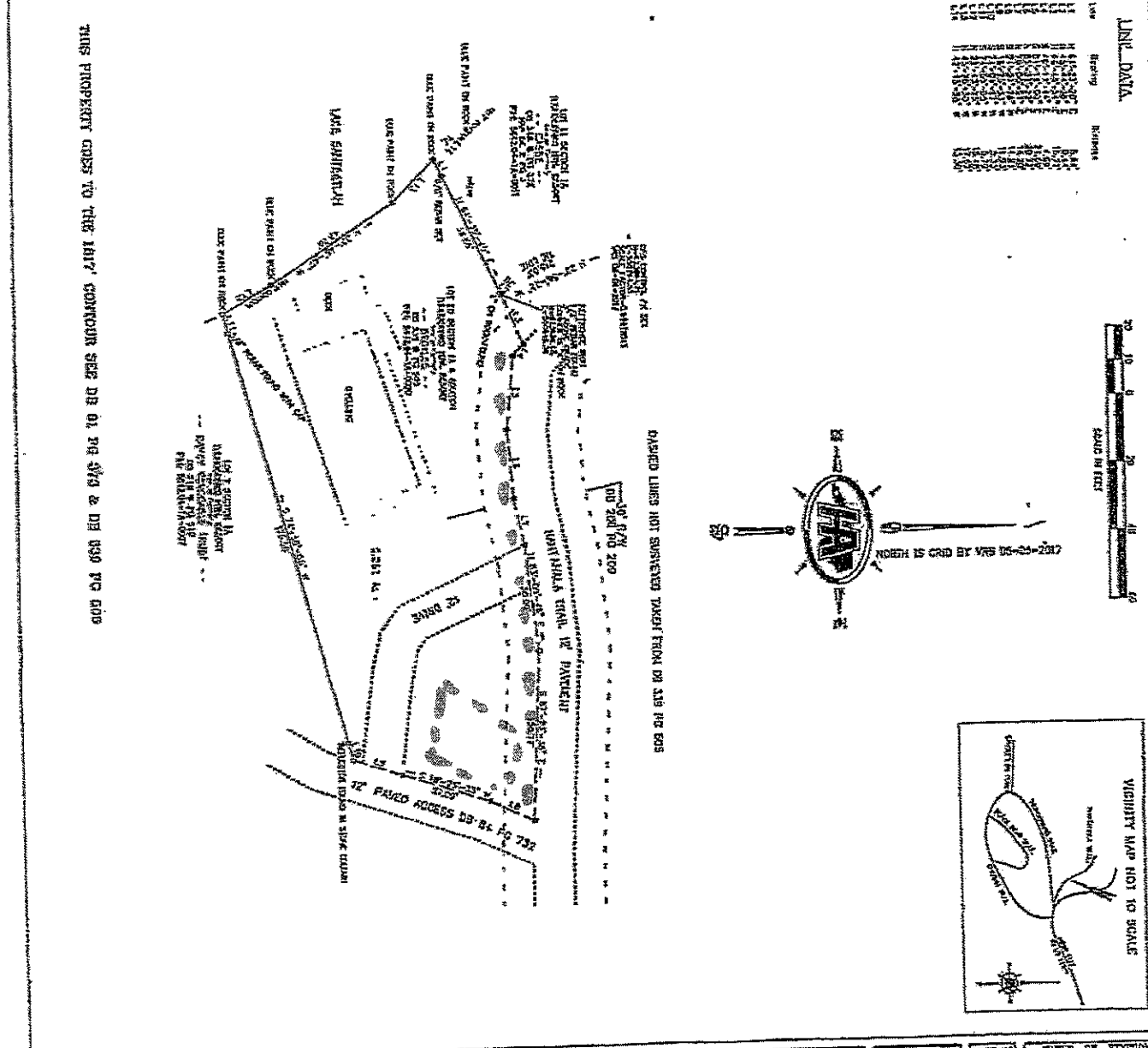
Keith E. & Lori M. Broyles

2017 JUL 27 10:58 AM



**LINE DATA**

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99	N 89° 59' 59" W	100.00
100	S 89° 59' 59" E	100.00



<p>BOUNDARY SURVEY DB 339 PG 505</p> <p>SCALE: 1"=20'</p> <p>JULY 27, 2017</p>	<p>Keith E. &amp; Lori M. Broyles</p> <p>LAKE SANTEEELAH COMMUNITY GRAHAM COUNTY YELLOW CREEK TOWNSHIP NORTH CAROLINA</p>	<p><b>HERRON</b></p> <p>ENGINEERING &amp; SURVEYING &amp; PLANNING</p> <p>PHONE: (919) 798-7171 FAX: (919) 798-7172</p> <p>301 4th STREET - WELDON, NC</p>	<p>REGISTERED PROFESSIONAL SURVEYOR</p> <p>NO. 10000</p> <p>STATE OF NORTH CAROLINA</p>	<p>LIST OF SURVEYS</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr><td>1</td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td></tr> <tr><td>6</td><td></td><td></td></tr> <tr><td>7</td><td></td><td></td></tr> <tr><td>8</td><td></td><td></td></tr> <tr><td>9</td><td></td><td></td></tr> <tr><td>10</td><td></td><td></td></tr> <tr><td>11</td><td></td><td></td></tr> <tr><td>12</td><td></td><td></td></tr> <tr><td>13</td><td></td><td></td></tr> <tr><td>14</td><td></td><td></td></tr> <tr><td>15</td><td></td><td></td></tr> <tr><td>16</td><td></td><td></td></tr> <tr><td>17</td><td></td><td></td></tr> <tr><td>18</td><td></td><td></td></tr> <tr><td>19</td><td></td><td></td></tr> <tr><td>20</td><td></td><td></td></tr> <tr><td>21</td><td></td><td></td></tr> <tr><td>22</td><td></td><td></td></tr> <tr><td>23</td><td></td><td></td></tr> <tr><td>24</td><td></td><td></td></tr> <tr><td>25</td><td></td><td></td></tr> <tr><td>26</td><td></td><td></td></tr> <tr><td>27</td><td></td><td></td></tr> <tr><td>28</td><td></td><td></td></tr> <tr><td>29</td><td></td><td></td></tr> <tr><td>30</td><td></td><td></td></tr> <tr><td>31</td><td></td><td></td></tr> <tr><td>32</td><td></td><td></td></tr> <tr><td>33</td><td></td><td></td></tr> <tr><td>34</td><td></td><td></td></tr> <tr><td>35</td><td></td><td></td></tr> <tr><td>36</td><td></td><td></td></tr> <tr><td>37</td><td></td><td></td></tr> <tr><td>38</td><td></td><td></td></tr> <tr><td>39</td><td></td><td></td></tr> <tr><td>40</td><td></td><td></td></tr> <tr><td>41</td><td></td><td></td></tr> <tr><td>42</td><td></td><td></td></tr> <tr><td>43</td><td></td><td></td></tr> <tr><td>44</td><td></td><td></td></tr> <tr><td>45</td><td></td><td></td></tr> <tr><td>46</td><td></td><td></td></tr> <tr><td>47</td><td></td><td></td></tr> <tr><td>48</td><td></td><td></td></tr> <tr><td>49</td><td></td><td></td></tr> <tr><td>50</td><td></td><td></td></tr> <tr><td>51</td><td></td><td></td></tr> <tr><td>52</td><td></td><td></td></tr> <tr><td>53</td><td></td><td></td></tr> <tr><td>54</td><td></td><td></td></tr> <tr><td>55</td><td></td><td></td></tr> <tr><td>56</td><td></td><td></td></tr> <tr><td>57</td><td></td><td></td></tr> <tr><td>58</td><td></td><td></td></tr> <tr><td>59</td><td></td><td></td></tr> <tr><td>60</td><td></td><td></td></tr> <tr><td>61</td><td></td><td></td></tr> <tr><td>62</td><td></td><td></td></tr> <tr><td>63</td><td></td><td></td></tr> <tr><td>64</td><td></td><td></td></tr> <tr><td>65</td><td></td><td></td></tr> <tr><td>66</td><td></td><td></td></tr> <tr><td>67</td><td></td><td></td></tr> <tr><td>68</td><td></td><td></td></tr> <tr><td>69</td><td></td><td></td></tr> <tr><td>70</td><td></td><td></td></tr> <tr><td>71</td><td></td><td></td></tr> <tr><td>72</td><td></td><td></td></tr> <tr><td>73</td><td></td><td></td></tr> <tr><td>74</td><td></td><td></td></tr> <tr><td>75</td><td></td><td></td></tr> <tr><td>76</td><td></td><td></td></tr> <tr><td>77</td><td></td><td></td></tr> <tr><td>78</td><td></td><td></td></tr> <tr><td>79</td><td></td><td></td></tr> <tr><td>80</td><td></td><td></td></tr> <tr><td>81</td><td></td><td></td></tr> <tr><td>82</td><td></td><td></td></tr> <tr><td>83</td><td></td><td></td></tr> <tr><td>84</td><td></td><td></td></tr> <tr><td>85</td><td></td><td></td></tr> <tr><td>86</td><td></td><td></td></tr> <tr><td>87</td><td></td><td></td></tr> <tr><td>88</td><td></td><td></td></tr> <tr><td>89</td><td></td><td></td></tr> <tr><td>90</td><td></td><td></td></tr> <tr><td>91</td><td></td><td></td></tr> <tr><td>92</td><td></td><td></td></tr> <tr><td>93</td><td></td><td></td></tr> <tr><td>94</td><td></td><td></td></tr> <tr><td>95</td><td></td><td></td></tr> <tr><td>96</td><td></td><td></td></tr> <tr><td>97</td><td></td><td></td></tr> <tr><td>98</td><td></td><td></td></tr> <tr><td>99</td><td></td><td></td></tr> <tr><td>100</td><td></td><td></td></tr> </tbody> </table>	NO.	DATE	DESCRIPTION	1			2			3			4			5			6			7			8			9			10			11			12			13			14			15			16			17			18			19			20			21			22			23			24			25			26			27			28			29			30			31			32			33			34			35			36			37			38			39			40			41			42			43			44			45			46			47			48			49			50			51			52			53			54			55			56			57			58			59			60			61			62			63			64			65			66			67			68			69			70			71			72			73			74			75			76			77			78			79			80			81			82			83			84			85			86			87			88			89			90			91			92			93			94			95			96			97			98			99			100		
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THIS PROPERTY GOES TO THE LEFT

## TOLS TDA FY 2024-2025 Budget Information

TOLS Council Members:

The Town of Lake Santeetlah Tourism Development Authority members would like to present the proposed Budget for FY 2024-2025. NC Statutes dictates the goals and some of the funding requirements and allocation of TDA revenues. That being "promotion of travel and tourism in the town and/or other tourism related expenditures."

Outlined below are the budget line items and the thoughts or assumptions behind their development.

1. **Source of Revenue:** The revenue source is based on NC legislation and is set at three percent (3%) rental occupancy tax. Revenue includes transfer of \$1,500.00 from UCB checking and \$2,000.00 from UCB savings accounts
2. **The projected revenue for FY 2024-2025 is \$13,515.00.**
3. **Expenditures: Promote Travel and Tourism \$9,010.00** This includes advertising, website and online promotion, sponsorships and signage.
4. **Related Expenditures: \$4,505.00** This includes administrative, insurance, audit, front entrance maintenance and reserves.
5. **Total Revenue: \$13,515.00**
6. **Total Expenditures: \$13,515.00**

**FY 2024-2025 Budget is attached.** This budget has been adopted by the TDA Members to present to the TOLS Council. Please provide comments to acting Chair Simon, at your earliest, of suggested adjustments.

Also provided for Town Council review are 'July 1, 2023 through May 31, 2024 Profit and Loss Statement' and 'TDA Balance Sheet as of May 31, 2024'.

1. Revenue to date, July 1, 2023 to May 31, 2024: \$1,024.44; Interest \$39.08  
(Not including deposits from June.)
2. Checking \$2,762.99; Savings \$3,537.27



May 31, 2024  
11:25 AM

Lake Santeetlah  
TDA Fund  
BALANCE SHEET  
AS OF: 06/30/24

2024

Assets		0.65-
03-1001-0000	CASH ACCOUNT	3,521.56
03-1001-0100	TDA Savings UCB	2,313.85
03-1001-0101	United Community Bank	0.00
03-1280-0100	NC Sales Tax receivable	198.62
03-1400-0000	SOCIAL MEDIA INITIATIVE	0.00
03-9998-0000	ESTIMATED REVENUE	<u>0.00</u>
	Total Assets	<u>6,033.38</u>
Liabilities & Fund Balance		0.00
03-1990-0100	Due from General Fund	0.00
03-1990-0200	Due From Water	0.00
03-1990-0400	Due From Capital Reserve	0.00
03-1990-0500	Due From ARPA Fund	0.00
03-2000-0000	ACCOUNTS PAYABLE	0.00
03-2010-0000	Payroll Liabilities	0.00
03-2900-0100	Due to General Fund	0.00
03-2900-0200	Due To Water	0.00
03-2900-0400	Due To Capital Reserve	0.00
03-2900-0500	Due To ARPA Fund	0.00
03-9999-0000	APPROPRIATED BUDGET	<u>0.00</u>
	Total Liabilities	0.00
03-4000-0000	Retained Earnings	<u>15,116.16</u>
	Total	<u>15,116.16</u>
	Revenue	1,043.86
	Less Expenses	<u>10,126.64</u>
	Net	<u>9,082.78</u>
	Total Fund Balance	<u>6,033.38</u>
	Total Liabilities & Fund Balance	<u>6,033.38</u>

Lake Santeventiah  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
03-0020-0000	3% TAX REVENUE	2,790.85	0.33	1,024.44	1,024.44	1,024.11	***
03-0021-0000	Interest income	14.70	11.00	19.42	19.42	8.42	177
	<b>TDA Fund Revenue Totals</b>	<b>2,805.55</b>	<b>11.33</b>	<b>1,043.86</b>	<b>1,043.86</b>	<b>1,032.53</b>	<b>**</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
03-420-0000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00	0
03-420-0200	Payroll Expenses	0.00	0.33	0.00	0.00	0.33	0
03-420-2000	Advertisements	8,300.00	8,100.00	6,825.00	6,825.00	1,275.00	84
03-420-2010	Advertisements - Digital Media	0.00	630.00	706.07	706.07	76.07 -	112
03-420-4500	Audit	600.00	600.00	600.00	600.00	0.00	100
03-420-5300	Sponsorships, memberships, ince	1,500.00	0.00	0.00	0.00	0.00	0
03-420-5327	Website, Domain, Hosting/maint	576.86	0.00	0.00	0.00	0.00	0
03-420-5400	Insurance	1,465.00	1,700.00	1,650.00	1,650.00	50.00	97
03-420-5700	DISCRETIONARY & MISCELLANEOUS	0.00	300.00	0.00	0.00	300.00	0
03-420-7400	Capital Projects	742.67	200.00	345.57	345.57	145.57 -	173
	<b>TDA Fund Expenditure Totals</b>	<b>13,273.93</b>	<b>11,530.33</b>	<b>10,126.64</b>	<b>10,126.64</b>	<b>1,463.69</b>	<b>86</b>

03 TDA Fund	Prior	Current	YTD
Revenues:	2,805.55	1,043.86	1,043.86
Expenditures:	13,273.93	10,126.64	10,126.64
Net Income:	10,468.38 -	9,082.78 -	9,082.78 -

Lake Santeetlah  
Statement of Revenue and Expenditures - Standard

Revenue Account Range: First to ZZ-ZZZZ-ZZZZ  
Expend Account Range: First to ZZ-ZZZ-ZZZZ  
Print Zero YTD Activity: No

Include Non-Anticipated: Yes  
Include Non-Budget: No

Year To Date As Of: 06/30/24  
Current Period: 07/01/23 to 06/30/24  
Prior Year: 07/01/22 to 06/30/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
01-0170-0000	Powell Bill	8,831.34	8,000.00	9,734.17	9,734.17	1,734.17	122
01-0171-0014	Ad Valorem Tax	245,993.46	260,000.00	206,893.35	206,893.35	53,106.65-	80
01-0172-0013	Ad Valorem Tax - Prior Years	10,597.63	2,500.00	53,561.63	53,561.63	51,061.63	***
01-0173-0000	ARR Funds	6,692.35-	0.00	0.00	0.00	0.00	0
01-0175-0000	DMV Tax Refund	3,233.30	2,000.00	3,231.00	3,231.00	1,231.00	162
01-0177-0000	Franchise Taxes	16,320.90	12,000.00	18,160.07	18,160.07	6,160.07	151
01-0178-0000	Investment Earnings	636.18	250.00	1,084.83	1,084.83	834.83	434
01-0179-0000	Misc Income	0.00	10.00	2,688.01	2,688.01	2,678.01	***
01-0181-0000	Sales & Use Tax Distribution	124,300.30	120,000.00	133,261.62	133,261.62	13,261.62	111
01-0182-0000	Sales Tax Refund	905.57	500.00	0.00	0.00	500.00-	0
01-0183-0000	Solid Waste Disposal	29.68	20.00	22.07	22.07	2.07	110
01-0500-0100	Grant Revenue (Golden Leaf Grant)	0.00	72,697.00	72,697.00	72,697.00	0.00	100
	<b>General Fund Revenue Totals</b>	<b>404,156.01</b>	<b>477,977.00</b>	<b>501,333.75</b>	<b>501,333.75</b>	<b>23,356.75</b>	<b>104</b>
Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-410-0000	GOVERNING BODY	0.00	0.00	0.00	0.00	0.00	0
01-410-0100	Council Members Meeting Fee	4,800.00	2,400.00	2,400.00	2,400.00	0.00	100
01-410-0110	Mayor's Meeting Fee	1,200.00	1,200.00	1,200.00	1,200.00	0.00	100
01-410-0410	Annual Legal Fees	25,202.59	27,600.00	24,632.70	24,632.70	2,967.30	89
01-410-0420	Audit Expense	7,980.00	10,400.00	9,589.54	9,589.54	810.46	92
01-410-1400	Continuing Education	1,729.09	5,000.00	4,957.40	4,957.40	42.60	99
01-410-1450	Council Meeting Supply & Lunch	522.93	600.00	481.27	481.27	118.73	80
01-410-5400	Insurance Bond & Liability	5,860.58	5,500.00	5,465.67	5,465.67	34.33	99
01-420-0000	ADMINISTRATION EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-420-0200	Payroll Expenses	67,785.87	92,400.00	87,882.05	87,882.05	4,517.95	95



Lake Santeetlah  
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-420-0210	Employee Bonus	2,625.08	3,000.00	3,000.00	3,000.00	0.00	100
01-420-0250	Payroll Taxes	5,327.85	10,740.00	6,599.27	6,599.27	4,140.73	61
01-420-0280	Employee Health Insurance	9,660.00	13,440.00	12,890.00	12,890.00	560.00	96
01-420-0270	Retirement State 457 Plan	4,087.04	9,240.00	8,761.86	8,761.86	478.14	95
01-420-0850	Workmans Comp	1,031.33	1,464.00	1,425.10	1,425.10	38.90	97
01-420-0900	Life ST & LT Disability	0.00	788.00	396.76	396.76	391.24	50
01-420-0950	Dental & Vision	0.00	1,036.80	993.60	993.60	43.20	96
01-420-1000	Payroll Services	0.00	2,270.00	2,221.23	2,221.23	48.77	98
01-420-1100	Telephone Expense	1,621.32	2,400.00	2,124.62	2,124.62	275.38	89
01-420-1110	Cell Phone - Public Works	1,175.67	1,584.00	1,138.36	1,138.36	445.64	72
01-420-1120	Internet Webpage Service	856.70	1,800.00	2,000.00 -	2,000.00 -	3,800.00	111 -
01-420-1130	Computer Tech Support	0.00	1,820.00	1,748.40	1,748.40	71.60	96
01-420-1200	Postage	180.00	0.00	0.00	0.00	0.00	0
01-420-1451	Meals and Entertainment	426.95	1,000.00	1,000.00	1,000.00	0.00	100
01-420-2600	Advertising and Promotion	538.20	1,200.00	772.20	772.20	427.80	64
01-420-3300	All Office Expenses	7,930.96	7,360.00	6,824.58	6,824.58	535.42	93
01-420-4500	Office Financial Software	11,840.00	8,400.00	8,360.00	8,360.00	40.00	100
01-420-5300	Dues & Subscriptions	1,399.99	1,300.00	609.79	609.79	690.21	47
01-420-5316	Mileage Reimbursement	1,275.85	2,700.00	2,700.00	2,700.00	0.00	100
01-420-5700	Miscellaneous Expense	0.00	0.00	49.75	49.75	49.75 -	0
01-420-5800	Election Expense	0.00	9,600.00	9,522.10	9,522.10	77.90	99
01-420-7200	Nantahala Regional Library or Friends of	1,200.00	2,400.00	2,400.00	2,400.00	0.00	100
01-420-9000	Donations	800.00	800.00	200.00	200.00	600.00	25
01-420-9030	Zoning	1,440.00	6,000.00	5,792.45	5,792.45	207.55	97
01-420-9910	Bank Service Charges	0.00	0.00	828.33	828.33	828.33 -	0
01-420-9911	Bank Fees	86.05	0.00	235.56	235.56	235.56 -	0
01-420-9920	Fees	5,053.96	0.00	0.00	0.00	0.00	0
01-420-9999	Bad Debt	11,209.00	0.00	0.00	0.00	0.00	0

**Lake Santeelah**  
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-450-0000	TRUCK EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-450-1300	Gas	3,553.33	4,000.00	3,636.49	3,636.49	363.51	91
01-450-1510	Maintenance	410.90	2,000.00	966.10	966.10	1,033.90	48
01-450-7300	Reserve fund for Truck	0.00	42,400.00	41,147.04	41,147.04	1,252.96	97
01-450-7400	Truck Payment	0.00	3,920.00	3,920.00	3,920.00	0.00	100
01-510-0000	PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0
01-510-1300	Security Lights	6,665.42	8,000.00	6,390.59	7,000.00	1,000.00	88
01-510-4500	Contract Public Safety	9,400.00	10,500.00	9,400.00	9,400.00	1,100.00	90
01-530-0000	FIRE PROTECTION	0.00	0.00	0.00	0.00	0.00	0
01-530-9100	Station Contribution	5,000.00	5,000.00	0.00	0.00	5,000.00	0
01-560-0000	ROADS & GROUNDS - GENERAL	0.00	0.00	0.00	0.00	0.00	0
01-560-1200	Depreciation Expense	23,921.00	0.00	0.00	0.00	0.00	0
01-560-1300	Gas Expense	627.03	0.00	0.00	0.00	0.00	0
01-560-1500	Repairs & Maintenance	5,110.72	5,000.00	4,264.10	4,264.10	735.90	85
01-560-3300	Supplies	2,446.72	3,000.00	1,908.98	1,908.98	1,091.02	64
01-560-3500	Employee Uniform	280.01	800.00	336.72	336.72	463.28	42
01-560-4500	CONTRACT MOWING - GENERAL FUND	0.00	7,700.00	7,700.00	7,700.00	0.00	100
01-560-5344	Renovation of Front Entrance	6.30	0.00	0.00	0.00	0.00	0
01-560-7300	Paving Town Roads	39,904.50	20,000.00	20,000.00	20,000.00	0.00	100
01-560-7450	EQUIPMENT	1,004.02	2,000.00	1,652.85	1,652.85	347.15	83
01-560-9000	BEAUTIFICATION	265.57	500.00	489.83	489.83	10.17	98
01-560-9500	Grant Expenditures (Golden Leaf Grant)	0.00	72,697.00	72,697.00	72,697.00	0.00	100
01-561-0000	ROADS & GROUNDS - POWELL	0.00	0.00	0.00	0.00	0.00	0
01-561-4500	All Contract Mowing	3,900.00	0.00	1,100.00	1,100.00	1,100.00	0
01-561-4510	County Contract to Collect Tax	12,950.12	0.00	0.00	0.00	0.00	0
01-561-4520	Leaf Removal	7,800.00	8,900.00	8,900.00	8,900.00	0.00	100
01-561-4530	Snow Removal	0.00	200.00	0.00	0.00	200.00	0
01-561-7300	Paving Culvertledge	8,900.00	8,000.00	6,307.00	6,307.00	1,693.00	79

Lake Santeetlah  
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-561-9000	Map - Annual	0.00	10.00	0.00	0.00	10.00	0
01-620-0000	MANIERRE PUBLIC PARK	0.00	0.00	0.00	0.00	0.00	0
01-620-1000	Electricity	319.49	400.00	296.74	326.06	73.94	82
01-620-1500	Maintenance	0.00	350.00	19.86	19.86	330.14	6
01-650-0000	PUBLIC BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
01-650-1310	Electricity	2,224.79	2,600.00	2,181.59	2,379.42	220.58	92
01-650-1320	Utilities Gas	550.35	650.00	367.92	367.92	282.08	57
01-650-1330	Utilities Water	447.04	650.00	660.82	660.82	10.82 -	102
01-650-1510	Repairs and Maintenance	131.40	1,200.00	705.00	705.00	495.00	59
01-650-5342	Town Hall Roof	6,966.00	0.00	0.00	0.00	0.00	0
01-650-5345	PUBLIC BUILDINGS	0.00	1,000.00	1,000.00	1,000.00	0.00	100
01-680-0000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
01-680-4220	Danger Tree Removal	0.00	6,000.00	5,985.00	5,985.00	15.00	100
01-700-7300	Capital Reserve Account	26,835.00	39,000.00	0.00	0.00	39,000.00	0
01-800-0000	Capital Improvements	0.00	0.00	0.00	0.00	0.00	0
01-800-7300	Salter	0.00	7,000.00	6,413.00	6,413.00	587.00	92
01-999-0000	Unclassified	0.00	0.00	0.00	0.00	0.00	0
01-999-0001	Transfer From general fund	0.00	13,385.30	13,385.30	13,385.30	0.00	100
01-999-0002	ARPA Funds	6,692.65	0.00	0.00	0.00	0.00	0
01-999-0003	ARPA Revenue	6,692.65 -	0.00	0.00	0.00	0.00	0
01-999-0005	GRAHAM COUNTY TAX COLLECTION F	0.00	13,919.00	0.00	0.00	13,919.00	0
01-999-5341	Rescue Squad, ETC.	0.00	5,000.00	5,000.00	5,000.00	0.00	100
<b>General Fund Expenditure Totals</b>		<b>353,200.06</b>	<b>531,224.10</b>	<b>442,024.52</b>	<b>442,861.08</b>	<b>88,363.02</b>	<b>83</b>

01 General Fund		Prior	Current	YTD
Revenues:	404,156.01	501,333.75	501,333.75	
Expenditures:	353,200.06	442,024.52	442,861.08	

Lake Santeetlah  
Statement of Revenue and Expenditures

Net Income:	50,955.95	59,309.23	58,472.67
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**Lake Santeetlah**  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
02-0173-0000	ARP Funds	13,385.00	0.00	0.00	0.00	0.00	0
02-0178-0000	Investment Earnings	153.49	100.00	311.10	311.10	211.10	311
02-0179-0000	Misc Income	11,234.00	10.00	600.00	600.00	590.00	***
02-0186-0000	REVENUE - WATER	500.00 -	0.00	0.00	0.00	0.00	0
02-0187-0000	Consumption Charge	19,794.30	18,000.00	12,076.35	12,076.35	5,923.65 -	67
02-0188-0300	Convenience Fee	1,989.49	500.00	0.00	0.00	500.00 -	0
02-0190-0000	Late Fee	360.00	0.00	495.00	495.00	495.00	0
02-0193-0000	Residential Base	106,363.14	110,000.00	111,798.46	111,798.46	1,798.46	102
02-0195-0000	LOSS ON DISPOSAL	280.00 -	0.00	0.00	0.00	0.00	0
02-9999-0001	Water Salaries and wages	13,385.30 -	0.00	0.00	0.00	0.00	0
02-9999-0100	Transfer to Water from General	0.00	0.00	13,385.30	13,385.30	13,385.30	0
	<b>Water Fund Revenue Totals</b>	<b>139,114.12</b>	<b>128,610.00</b>	<b>138,666.21</b>	<b>138,666.21</b>	<b>10,056.21</b>	<b>107</b>
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
02-420-0000	ADMINISTRATION EXPENSES	0.00	0.00	0.00	0.00	0.00	0
02-420-0200	Payroll Expenses	15,198.05	23,100.00	21,904.61	21,904.61	1,195.39	95
02-420-0210	Employee Bonus	1,124.94	750.00	750.00	750.00	0.00	100
02-420-0250	Payroll Taxes	2,283.41	2,685.00	1,675.46	1,675.46	1,009.54	62
02-420-0260	Employee Health Insurance	4,140.00	3,360.00	3,220.00	3,220.00	140.00	96
02-420-0270	Retirement State 457 Plan	1,773.13	2,310.00	2,190.47	2,190.47	119.53	95
02-420-0850	Workmans Comp	540.00	366.00	377.06	377.06	11.06 -	103
02-420-0900	Life ST & LT Disability	0.00	197.00	99.32	99.32	97.68	50
02-420-0950	Dental & Vision	0.00	259.00	248.40	248.40	10.60	96
02-420-1100	Telephone Expense	694.85	600.00	531.16	531.16	88.84	89
02-420-1110	Call Phone - Public Works	298.12	396.00	164.60	164.60	231.40	42
02-420-1130	Computer Tech Support	307.63	80.00	62.10	62.10	17.90	78
02-420-1200	Freight & Postage	283.92	525.00	208.50	208.50	316.50	40
02-420-1300	Travel Mileage & Meal Reimbursement	0.00	750.00	750.00	750.00	0.00	100

**Lake Santeetlah**  
Statement of Revenue and Expenditures

07/02/2024  
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
02-420-1400	Continuing Education	0.00	750.00	750.00	750.00	0.00	100
02-420-1420	Audit Expense	3,420.00	2,600.00	2,397.38	2,397.38	202.62	92
02-420-1450	Council Meeting Supply & Lunch	0.00	600.00	465.14	465.14	134.86	78
02-420-1510	Trimble Ranger HH Annual Mainte	0.00	1,500.00	700.00	700.00	800.00	47
02-420-1520	N sight Annual Maintenance	0.00	1,200.00	1,200.00	1,200.00	0.00	100
02-420-3300	All Office Expenses	2,872.63	2,290.00	2,212.50	2,212.50	77.50	97
02-420-4500	Office Financial Software	7,010.00	5,375.00	4,500.00	4,500.00	875.00	84
02-420-5300	Dues & Subscriptions	300.00	430.00	422.20	422.20	7.80	98
02-420-5700	Miscellaneous Expense	0.00	0.00	0.30	0.30	0.30-	0
02-420-8200	Long Term Maintenance	2,359.00	2,000.00	1,476.12	1,476.12	523.88	74
02-420-8210	Interest Expense	4,861.42	6,100.00	4,333.57	4,333.57	1,766.43	71
02-420-9910	Bank Service Charges	0.00	400.00	296.54	296.54	103.46	74
02-420-9914	Bank Fees	88.31	0.00	226.31	226.31	226.31-	0
02-420-9920	Fees	1,412.46	0.00	0.00	0.00	0.00	0
02-450-0000	Truck	0.00	0.00	0.00	0.00	0.00	0
02-450-1300	Gas Expense	1,395.84	1,000.00	933.12	933.12	66.88	93
02-450-1500	Maintenance	220.72	500.00	236.69	236.69	263.31	47
02-450-5371	Reserve Fund	0.00	4,100.00	0.00	0.00	4,100.00	0
02-560-0000	Depreciation Expense	13,662.00	0.00	0.00	0.00	0.00	0
02-680-0000	CAPITAL OUTLAY - WATER	0.00	0.00	0.00	0.00	0.00	0
02-680-4220	Danger Tree Removal	0.00	500.00	0.00	0.00	500.00	0
02-680-7300	CAPITAL OUTLAY	0.00	10,000.00	7,058.00	7,058.00	2,942.00	71
02-810-0000	WATER DISTRIBUTION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
02-810-1300	Electric	5,566.07	5,400.00	4,662.56	4,662.56	737.44	86
02-810-1510	Maintenance	1,166.04	2,500.00	1,234.98	1,234.98	1,265.02	49
02-810-3300	Supplies & Equipment	3,214.10	3,600.00	1,795.60	1,795.60	1,804.40	50
02-810-3400	Chemicals	888.94	3,700.00	2,165.04	2,165.04	1,534.96	59
02-810-4200	Lab Testing	2,895.00	2,400.00	500.00	500.00	1,900.00	21

Lake Santeetlah  
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
02-810-4500	Contact Operator	15,000.00	15,000.00	15,000.00	15,000.00	0.00	100
02-810-7300	Well Field Lease	0.00	1,600.00	0.00	0.00	1,600.00	0
02-810-7350	Water Line Discovery	0.00	300.00	0.00	0.00	300.00	0
02-810-9000	Taxes/License/Permits	420.00	520.00	520.00	520.00	0.00	100
02-999-0000	Debt Service	0.00	0.00	0.00	0.00	0.00	0
02-999-0006	Reserve Fund For Truck	0.00	4,100.00	3,550.25	3,550.25	549.75	87
02-999-8100	UCB Loan for Water Upgrades	0.00	20,000.00	16,600.04	16,600.04	3,399.96	83
02-999-8200	New Truck Payment	0.00	980.00	56.00	56.00	924.00	6
<b>Water Fund Expenditure Totals</b>		<b>93,396.58</b>	<b>134,823.00</b>	<b>105,474.02</b>	<b>105,474.02</b>	<b>29,348.98</b>	<b>78</b>

02 Water Fund		Prior	Current	YTD
Revenues:	139,114.12	138,666.21	138,666.21	138,666.21
Expenditures:	93,396.58	105,474.02	105,474.02	105,474.02
Net Income:	45,717.54	33,192.19	33,192.19	33,192.19

2024

Assets		
01-1001-0100	Escrow Acct Checking	7,406.27
01-1001-0200	FC General Money Market	0.00
01-1001-0300	FC Savings Account	11,295.10
01-1001-0600	UCB Capital Reserve Roads	59,037.26
01-1001-0800	General Operating Checking	155,457.88
01-1001-0900	UCB General CD 4130043318	100,000.00
01-1001-1000	UCB ARPA FUNDS	0.00
01-1001-1100	Payroll Checking	5,923.54
01-1001-1200	Powell Bill Checking	62.91
01-1001-1300	UCB General Account Savings	139,231.22
01-1001-1400	UCB Reserve Acct Town Truck	0.00
01-1100-0000	TAXES RECEIVABLE	1,055.29
01-1280-0100	NC Sales Tax receivable	3,130.40
01-1700-1000	Capital Asset	0.00
01-1700-1100	Capital Assets	0.00
01-1710-0000	Land - Non Depreciated Asset	36,851.80
01-1720-0000	Buildings & Bldg Improvements	186,114.20
01-1730-0000	Land & Infrastructure Imprvmt	705,481.83
01-1740-0000	Equipment, Furniture & Fixtures	60,178.52
01-1750-2000	Computer	1,333.00
01-1790-1000	Less Accumulated Depreciation	644,897.60-
01-1800-0000	Loss on Sale of Asset	0.00
01-1900-0200	Due From Water	43,198.13
01-1900-0300	Due From TDA	0.00
01-1900-0400	Due From Capital Reserve	19,000.00
01-1900-0500	Due From ARPA Fund	0.00
01-2900-0200	Due To Water	38,373.13-
01-2900-0300	Due To TDA	0.00
01-2900-0400	Due To Capital Reserve	19,000.00-
01-2900-0500	Due To ARPA Fund	0.00
01-9998-0000	ESTIMATED REVENUE	<u>72,697.00</u>
	Total Assets	<u><u>905,183.62</u></u>
Liabilities & Fund Balance		
01-2000-0000	Accounts Payable	1,625.00-
01-2000-1200	Ford Motor Credit	0.00
01-2010-0000	Payroll Liabilities	2,029.94
01-2010-1000	Direct Deposit Liabilities	0.00
01-2200-0000	Accrued Expenses	0.00
01-2210-0000	Prepaid	0.00
01-9999-0000	APPROPRIATED BUDGET	<u>72,697.00</u>
	Total Liabilities	73,101.94
01-4000-0000	Retained Earnings	<u>753,016.21</u>
	Total	753,016.21
	Revenue	501,333.75
	Less Expenses	<u>442,297.28</u>
	Net	<u>59,036.47</u>
	Total Fund Balance	<u>812,052.68</u>
	Total Liabilities & Fund Balance	<u><u>885,154.62</u></u>



2024

Assets		
02-1001-0600	First Citizens Credit Card Acco	6.50-
02-1001-1000	UCB ARPA Funds Water	0.00
02-1001-1600	UCB Water Money Market	34,789.91
02-1001-1800	Water Operating Checking	88,840.44
02-1280-0100	NC Sales Tax Receivable	1,780.65
02-1290-0000	Accounts Receivable	27,979.72
02-1290-0500	Account Receivable Reserve	0.00
02-1710-0000	Land - Non Depreciated Asset	70,000.00
02-1740-0000	Equipment, Furniture & Fixtures	89,216.93
02-1790-1000	Accumulated Depreciation	814,400.15-
02-1800-0100	Water Meters	56,655.49
02-1800-0200	NEW WATER METER ACCOUNT	0.00
02-1800-0300	Plant & System Distributions	930,730.54
02-9998-0000	ESTIMATED REVENUE	0.00
	Total Assets	<u>485,587.03</u>

Liabilities & Fund Balance		
02-1990-0100	Due from General Fund	38,373.13-
02-1990-0300	Due From TDA	0.00
02-1990-0400	Due From Capital Reserve	0.00
02-1990-0500	Due From ARPA Fund	0.00
02-2000-0000	Accounts Payable	839.64
02-2100-0000	Payroll Liabilities	0.00
02-2200-0000	Accrued Expenses	0.00
02-2500-0000	UCB Loan	151,666.57
02-2550-0000	DEBT SERVICE - INFRASTRUCTURE	0.00
02-2900-0100	Due to General Fund	43,198.13
02-2900-0300	Due To TDA	0.00
02-2900-0400	Due To Capital Reserve	0.00
02-2900-0500	Due To ARPA Fund	0.00
02-9999-0000	APPROPRIATED BUDGET	0.00
	Total Liabilities	<u>157,331.21</u>

02-4000-0000	Retained Earnings	<u>295,627.43</u>
	Total	295,627.43

	Revenue	138,666.21
	Less Expenses	<u>106,037.82</u>
	Net	<u>32,628.39</u>
	Total Fund Balance	<u>328,255.82</u>
	Total Liabilities & Fund Balance	<u>485,587.03</u>

**SCHEDULE A**  
**PROPOSED ZONING APPLICATION FEE SCHEDULE**

**RESIDENTIAL AND COMMERCIAL:**

Permit/Certificate of Zoning Compliance.....	\$100.00
Variance Application.....	\$300.00
Re-Inspection if Initial Inspection finds Violation of Approved Construction ....	\$100.00

**PUD:**

Permit/Certificate of Zoning Compliance.....	\$400.00
Variance Application .....	\$250.00
Re-Inspection if Initial Inspection finds Violation of Approved Construction .....	\$250.00

**SPECIAL USE PERMIT APPLICATION:** ..... \$400.00

**RESIDENTIAL/COMMERCIAL/PUD:**

Surcharge on Above Fees on Construction Initiated without prior Town Approval ....	25%
Issuance and Removal of Cease-and-Desist Order. ....	\$100.00
Initiation of Civil Action.....	\$150.00

Keith Broyles

Lot 20 Section 1A

37 Nantahala Terrace

There are two easement requests for this septic system installation.

1. An easement into the ROW along the northern section of the property for septic components and drain field
2. An easement to encroach to the shared property line that borders the 12' paved access road along the eastern side of the property

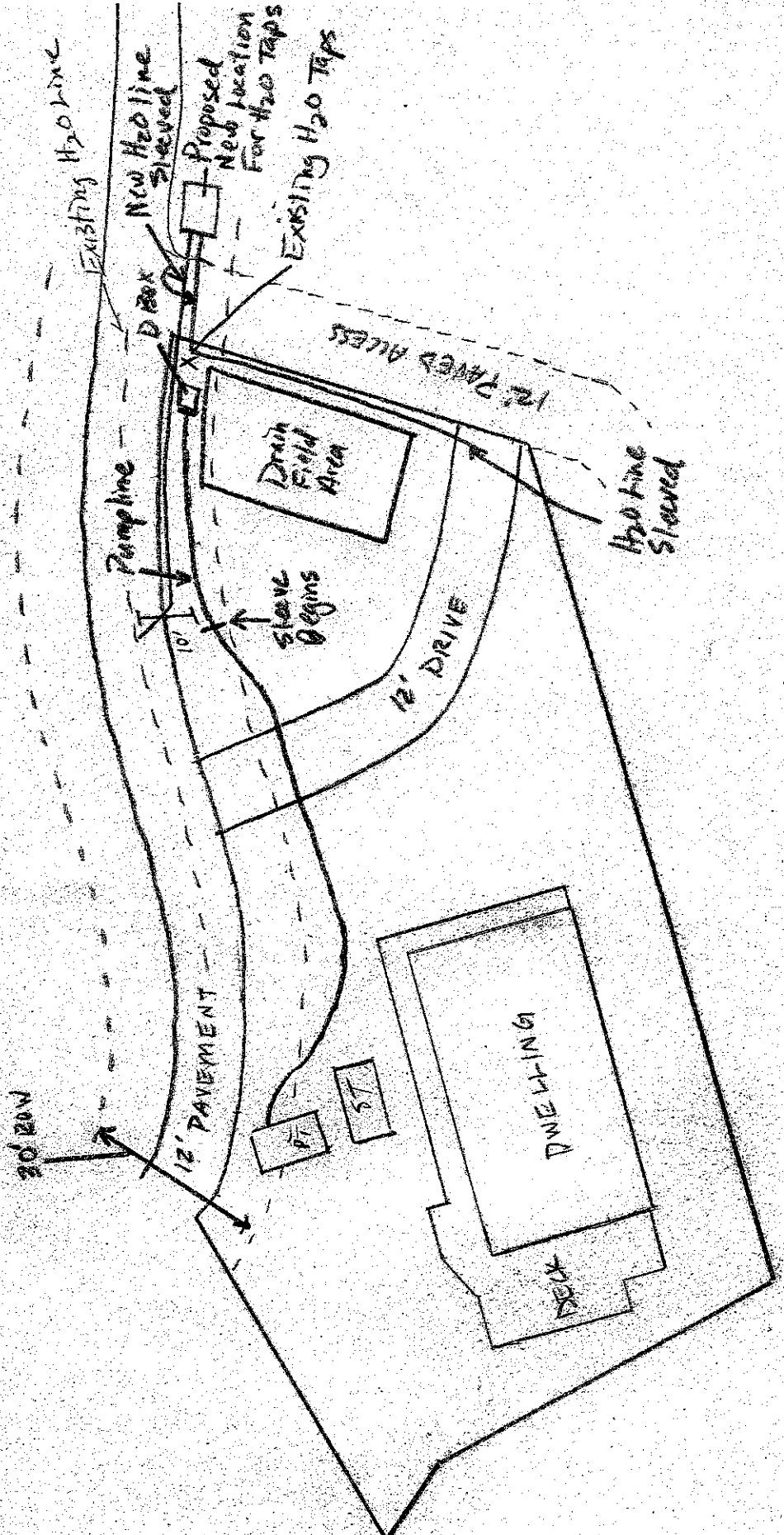
A request for approval of 2 options for the septic installation are being requested.

Option #1: Relocation of the water line that currently runs under the pavement of Nantahala Terrace Road to the northern most side of the road within the ROW. This will require 3 cuts 24" wide across the pavement. One at the proposed new location of the 2 water taps on the other side of the 12' paved access road on the eastern side of the property. The 2nd approximately 180' down Nantahala Terrace Road to reconnect into the existing water line. The last will be approximately 25' across the 12' access road to install new sleeved water line along the septic area.

Option #2 Relocation of approximately 40' of water line that currently runs under the pavement of Nantahala Terrace Road. The line will be sleeved along the southern side of Nantahala Terrace Road. This will require 2 cuts 24' wide approximately 3' into the pavement to access the existing water line and install a new one in a sleeve. This option will require the same approximate 25' cut across the paved access road for the same water line installation.

Water line relocation and sleeves are required to meet the current setback rules for septic installation. All cuts will be patched. All parts affected within the ROW will be repaired.

There is the potential for tree removal if the entire 180' section of water line is relocated. This is a request for approval to remove those tree(s) that are within the ROW on the north side of Nantahala Terrace Road if needed.





# Alpha Precision Soil Science

Diagram (Not to Scale)

## Site plan for 37 Nantahala Terrace Lake Santeetlah NC. Graham County

Water Box and water lines must be moved to 10' + from drainfield and supply line.

Must have Drainfield easement to edge of pavement on both roads

