**Town of Lake Santeetlah**

**Council Meeting Minutes**

**November 10, 2022**

Mayor Connie Gross called the meeting to order at 5:30PM. Councilmembers Tina Emerson, Diana Simon, Jim Hager and Ralph Mitchell were present for the meeting. Town Administrator Kim Matheson, Town Clerk Emily Hooper, and Town Technician Scott Kamps were also present. Attorney Bo Carpenter was available by Zoom.

Ralph Mitchell made a motion to open the Council Meeting. Simon seconded. All approved. The motion passed unanimously.

Scott Kamps presented the Innovation. Ralph Mitchell led the Pledge of Allegiance.

A video was presented to celebrate the 274th Anniversary of the Marines.

**Approval of the Agenda:** Emerson made a motion to approve the agenda as presented. Mitchell seconded. All approved. The motion passed unanimously.

**Approval of the October 13, 2022 Council Meeting Minutes:** Councilmember Emerson made a motion to approve the October 13, 2022 Council Meeting minutes as presented. Hager seconded. All approved. The motion unanimously.

**Financial/Tax Report:** Matheson reported the tax collection for October was $26,253.23. The paving is completed but has not been paid. The Town has not received an invoice from the Aldridge Brothers. The Scadata was installed and paid for from the water fund in September.

**Request for Public Comment:**

There were no requests for comment at this time.

**Old Business:**

1. **Report on lease of Robbinsville’s tool for water line identification:**
2. **Update of repairs on exit gate:**
3. **Ethics Training:**

**New Business:**

1. **Report on training for Edmunds Financial Software/Kim Matheson:**
2. **TDA & Planning Board Member – Tanya Capeling Resignation:**
3. **Policy for Parking on Town Property:**

**Discussion:**

1. **Graham County Christmas Parade:**

**Final Public Comment:**

**Announcements:**

* The next regular scheduled Council Meeting will be held December 8, 2022 at 5:30PM. This meeting will be held at Town Hall and by Zoom.
* Town Staff and Council will have a special Christmas dinner at 4:00PM prior to the meeting on December 8th. We would love for you to join us as we celebrate this season.
* Town Hall will be closed tomorrow, November 11th in honor of Veteran’s Day.

**Motion to Adjourn.**

Councilmember Hager made a motion to adjourn the meeting. Mitchell seconded. The meeting was adjourned at 6:50PM.

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Connie Gross, Mayor Kim Matheson, Town Administrator